



## **JOB ANNOUNCEMENT**

Position: Family Advocate  
Supervisor: Executive Director

### **Organizational Mission:**

The mission of The Children's Advocacy Center of Franklin County is to meet the needs of abused children in the community by providing a community-based, child-focused center that facilitates a compassionate, multidisciplinary approach to the prevention, identification, investigation, prosecution, and treatment of child abuse.

### **Job Summary:**

This position is responsible for conducting mental health screenings, assisting caregivers in the mental health referral process, and providing education and support to caregivers.

### **General Responsibilities:**

- \* Present at the CAC during all forensic interviews in support of the child and caregivers
- \* Provide clinical case management services to families
- \* Conduct mental health screenings for children and non-offending caregivers
- \* Coordinate referrals to trauma-trained clinicians and community resource providers in the community
- \* Communicate regularly with clinicians who are providing treatment to child abuse victims
- \* Communicate regularly with parents/guardians during the entire MDT process to ascertain whether children and families are receiving all the help and support needed
- \* Develop and maintain relationships with community mental health partners
- \* Prepare and maintain records, reports and statistics related to client care

- \* Facilitate educational and support groups for non-offending caregivers
- \* Collaborate with members of the Franklin County Multidisciplinary Team

### **Job Requirements and Qualifications:**

#### *Education*

- \* Bachelor's degree in social work or related field. Advanced degree preferred.

#### *Experience*

- \* At least two years of experience working with children and families, and a demonstrated knowledge of the dynamics of child abuse, trauma, and family violence
- \* Prior work with Child Protective Services, Law Enforcement, and District Attorneys preferred

#### *Knowledge Requirements*

- \* Bilingual Preferred
- \* High level of written and oral communication skills, organizational skills, computer skills, collaborative capabilities; and
- \* Proficiency with Microsoft, Word, Excel, and Outlook

#### *Interpersonal, Intellectual and Physical Requirements*

- \* Individual should possess good judgement, flexibility, and ability to work as a team member with individuals from a variety of disciplines
- \* Ability to work well under pressure, multi-task and balance diverse requirements noted above and respond quickly to challenges
- \* Highly motivated, flexible, organized, and an independent team player
- \* Ability to work efficiently with minimal supervision
- \* Ability to manage and prioritize multiple tasks
- \* Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20lbs).

- \* Must have a valid driver's license or ability to get to programs at various locations; and
- \* Must have or be able to pass PA State Police, PA Childline and Federal Fingerprint screenings

### **Classification/Benefits**

Full-Time (40 hours) with benefits: PTO/Sick Leave/Retirement plan with 3% match capabilities

### **How to apply:**

Send cover letter and resume (with 3 references) to Rebecca Voss, Executive Director, 40 N. Second Street, Chambersburg, PA 17201 or email to [bvoss@overtherainbowcac.org](mailto:bvoss@overtherainbowcac.org).

Deadline for Applications: July 12, 2024

*The Children's Advocacy Center of Franklin County is committed to providing equal employment opportunity to all qualified individuals and endeavors to hire individuals of diverse races, colors, creeds, ethnicities, religions, genders, gender identities or expressions, ages, sexes, sexual orientations, national origins, disabilities, and citizen, marital, veteran and HIV statuses.*